



## CITY OF WARRENSVILLE HEIGHTS Office of the Council

**SPECIAL MEETING MINUTES NOVEMBER 20, 2020**

**Call to Order:** Mayor Bradley D. Sellers at 4:32p.m. via Zoom Meetings Application

**Mayor Sellers** stated that Administration found various ways to utilize the COVID funds so they are going to have a Special Council Meeting Agenda today.

**Attendance:** Councilwoman Hagwood, Councilwoman Edwards, Councilwoman White, Councilman Stewart and Council President Howard  
**Roll Call: 5 Present**

**Motion to Excuse Councilman Stanley Anderson and Councilwoman Andrea Mitchell**  
**by Councilwoman White, Seconded by Councilwoman Hagwood**  
**Roll Call: 5 Ayes; 0 Nays; 0 Abs - Motion Carried**

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**Mayor Sellers** stated that he will give a brief explanation after Law Director Beasley reads each item.

**Order of the Day:**

- 1. Ord. 2020 - 154      MAYOR BRADLEY D. SELLERS**  
AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO AN AGREEMENT WITH VIP PLUMBING, INC. FOR BUILDING RENOVATION SERVICES, DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR THE CIVIC AND SENIOR CENTER OF THE CITY OF WARRENSVILLE HEIGHTS, LOCATED AT 4567 GREEN ROAD, WARRENSVILLE HEIGHTS, OHIO 44128, NOT TO EXCEED \$6,555.00, AND DECLARING AN EMERGENCY.

**Mayor Sellers** explained that there will be some improvements to the Civic & Senior Center like automatic sensors over the toilets, faucets, automatic soap dispensers and retrofitting two bathrooms including the employee bathroom in the rear by the kitchen with basic COVID improvements. The modifications will be done by a local Warrensville company called VIP Plumbing Inc.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,  
Seconded by Councilwoman Hagwood**  
**Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**COUNCIL MEMBERS**

Dorise Hagwood • Andrea Mitchell • Elona C. White  
Walter Stewart • Matthew Howard • Stanley Anderson • Kimberly Hodge Edwards  
Amber Joyner, Clerk of Council

**2. Ord. 2020 - 155**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO STATE CONTRACT #GPC016 RS902318 (OH) WITH MAIL FINANCE, INC. FOR A MAIL SORTING MACHINE, DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR THE VARIOUS DEPARTMENTS OF THE CITY OF WARRENSVILLE HEIGHTS NOT TO EXCEED \$13,299.60, AND DECLARING AN EMERGENCY.

**Mayor Sellers** explained we have two mail machines that were brought over from the old location; the Building Department mail machine and the overall City machine that the Police Department and most other Departments use. He stated the City contacted the mail machine vendor seeking a machine with more COVID-friendly operations where there's not so much mail handling by hand and more cyber postage. He stated the City will consolidate the two machines and go to the one machine with less people handling it.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,  
Seconded by Council President Howard  
Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**3. Ord. 2020 - 156**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO AN AGREEMENT WITH KEYTAG1, LLC / MEDICAL, LLC FOR PERSONAL PROTECTIVE EQUIPMENT (MASKS), DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR THE CITY OF WARRENSVILLE HEIGHTS NOT TO EXCEED \$9,500.00, AND DECLARING AN EMERGENCY.

**Mayor Sellers** stated that the legislation is for the purchase of 50,000 adult masks to use for ward residents and for City giveaways. He stated the pandemic may go on for 8 months before we start seeing people receive vaccinations. He shared that the first mask giveaway went so well that almost 20,000 masks were given away in one day. He stated a couple of Council members asked for more masks so the City is going to replenish from the company we got the masks from.

**Motioned by Councilwoman White, Passage by Councilwoman Hagwood,  
Seconded by Council President Howard  
Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**4. Ord. 2020 - 157**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO AN AGREEMENT WITH INFINITY CONSTRUCTION CO., INC. FOR BUILDING RENOVATION SERVICES, DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR VARIOUS BUILDINGS OWNED OR LEASED BY THE CITY OF WARRENSVILLE HEIGHTS NOT TO EXCEED \$275,000.00, PURSUANT TO ARTICLE VI, SECTION 5 OF

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THE CHARTER OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,  
Seconded by Councilwoman Hagwood**

**Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**Mayor Sellers** stated the local Warrensville Heights company that will go to every City building including the YMCA and install touchless toilets, sinks and soap dispensers. He stated the ultraviolet air handlers will be replaced at the YMCA. He shared that the bathrooms will be rebuilt for Fire stations #1 and #2 and the Service Garage will have a new bathroom and showers will be put into the locker rooms. Mayor Sellers commented that every building that the City has will be touched under this contract.

**5. Ord. 2020 - 158      MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO AN AGREEMENT WITH GEIS COMPANIES FOR BUILDING RENOVATION SERVICES, DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR THE FORMER CITY HALL BUILDING (LOCATED AT 4301 WARRENSVILLE CENTER ROAD, WARRENSVILLE HEIGHTS, OHIO 44128) AND THE NEW MUNICIPAL BUILDING (LOCATED AT 4743 RICHMOND ROAD, WARRENSVILLE HEIGHTS, OHIO 44128) OF THE CITY OF WARRENSVILLE HEIGHTS NOT TO EXCEED \$76,000.00, PURSUANT TO ARTICLE VI, SECTION 5 OF THE CHARTER OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

**Mayor Sellers** stated Geis Companies will work on the pillars at the former City Hall under their contract with the City. He reported with the COVID money, an automatic door system will be built at the rear entrance. He stated that the two storage areas on the second floor will become an office for the custodians.

**Motioned by Councilwoman White, Passage by Council President Howard,  
Seconded by Councilwoman Hagwood**

**Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**6. Ord. 2020 - 159      MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO A PERSONAL SERVICES AGREEMENT WITH PROJECT MANAGEMENT CONSULTANTS FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE RENOVATION OF VARIOUS BUILDINGS OWNED OR LEASED BY THE CITY OF WARRENSVILLE HEIGHTS DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, NOT TO EXCEED \$30,000.00, PURSUANT TO ARTICLE VI, SECTION 5 OF THE CHARTER OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

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**Mayor Sellers** explained that since we have various projects going on at one time, the City is going to bring the consultants back in because everything has to be completed within a certain amount of time to receive the CARES Act money. He remarked we will also will be using Project Management Consultants to go after some additional money that is going to come free from the County because he would like to replace every air handler at the Civic & Senior Center. He explained that the project will involve tearing off and replacing the roof which will be a \$600,000 to \$1,000,000 job.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,  
Seconded by Councilwoman Hagwood  
Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**7. Ord. 2020 - 160      MAYOR BRADLEY D. SELLERS**  
AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO A PERSONAL SERVICES AGREEMENT WITH EDDIE GILFORD, SR. FOR BUILDING ELECTRICAL RENOVATION SERVICES, DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR VARIOUS BUILDINGS OWNED OR LEASED BY THE CITY OF WARRENSVILLE HEIGHTS NOT TO EXCEED \$12,384.70, AND DECLARING AN EMERGENCY.

**Mayor Sellers** deferred to Mr. Gilford to explain how the funds will be used. Mr. Gilford stated that in the public areas motion-activated switches will be put in since those areas are not being sanitized. He stated that the lights would stay on for a prolonged period of time. He stated this will be done in City Hall, the Service Department and the Civic & Senior Center.

**Council President Howard** initially abstained due to his personal association with Mr. Gilford stating that he believed he could not vote for that reason.

**Law Director Beasley** stated that Council President Howard cannot vote if he is financially benefiting from the contract with Mr. Gilford. She stated he cannot benefit from any City of Warrensville Heights contract that Mr. Gilford receives.

**Council President Howard** responded that he will not be benefiting financially from the contract at all.

**Motioned by Councilwoman Edwards, Passage by Councilwoman White,  
Seconded by Council President Howard  
Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**8. Ord. 2020 - 161      MAYOR BRADLEY D. SELLERS**  
AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL FROM AND ENTER INTO AN AGREEMENT WITH STRYKER SALES CORP FOR PREVENTION EQUIPMENT, DUE TO THE COVID-19 CORONAVIRUS PANDEMIC, FOR THE FIRE DEPARTMENT OF THE CITY OF WARRENSVILLE HEIGHTS NOT TO EXCEED \$108,144.06, PURSUANT

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TO ARTICLE VI, SECTION 5 OF THE CHARTER OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

**Mayor Sellers** explained that the legislation is for equipment that the Fire Department will use including heart monitor machines that are specified for COVID-related items.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,  
Seconded by Councilwoman Hagwood  
Roll Call: 5 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**Mayor Sellers** thanked Council Clerk Joyner, Council President Howard, Chief of Staff Wilson, Finance Director Howse and Assistant Director Reid for their work in getting the agenda items prepped for today.

**Council President Howard** requested the updated proposal for Item #8 and Mayor Sellers replied he will send it out to everyone shortly. Council President Howard also stated that going into 2021 for agenda items #1, #4, #5, and #6, he would like to require companies to have a goal number for minority participation or community residents working on the projects. Mayor Sellers responded that he and Council President Howard have had the conversation and this is just a circumstance where they have to move quickly.

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**Motion to Adjourn by Council President Howard  
Adjournment at 4:56p.m.**

*12-01-2020*

APPROVED

  
Amber Joyner, Clerk of Council

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