



CITY OF WARRENSVILLE HEIGHTS Office of the Council

REGULAR MEETING MINUTES DECEMBER 15, 2020

Call to Order: Mayor Bradley D. Sellers at 7:00p.m. via Zoom Meetings Application

Attendance: Councilwoman Hagwood, Councilwoman Edwards, Councilwoman White, Councilman Stewart, Councilwoman Mitchell, Councilman Anderson and Council President Howard
Roll Call: 7 Present

Prayer: Councilwoman Dorise Hagwood

Minutes: December 1, 2020 Regular Meeting
Motion to Approve by Councilwoman Mitchell, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 2 Abs – Motion Carried

Departmental Reports: Mayor Sellers stated that Council should have a copy of the Departmental Reports in their possession. He stated that if they have any questions to please reach out to the individual Director. He stated that if they have additional questions, they can contact the Office of the Mayor as well for further discussion.

Residents' Emailed Requests and Comments:

Submitted by Ward 2 resident Janice Rox:

When will the city be hiring new police officers? I have been noticing less of a presence if our officers lately. Also when will the city resume shredding? I have noticed other cities still offering this service. Thank you for answering my questions.

Mayor Sellers stated that the shredding services were only offered because the City was able to secure a grant to offer them. He reported that they made the decision to suspend the service due to the coronavirus situation because it requires a lot of people to be together in small spaces. He informed everyone that the City will be looking to resume once all concerns regarding coronavirus are cleared.

Police Chief Haynes reported background checks are currently being completed for five potential candidates and he is speaking to four more tomorrow. He commented that getting all the candidates' paperwork in and handling everything during the pandemic has been difficult.

Submitted by Ward 6 resident Willinda Richardson:

Attention Warrensville Hts. City Council:

COUNCIL MEMBERS

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As Board President on the Clarkwood Condo Association No. 2, located on the south side of McCann, I would like to make you aware of the serious shortage of Parking, and to ask your consideration in allowing on-the-street-parking overnight.

Here is a little history, which may help to put things in perspective:

When these 24 Units of Condos were built in 1965, many households had only 1 vehicle. There are only 10 to 12 extra parking spaces, which owners are to have permits to use. That was durable for many years, it is not today, due to a convergence of factors:

- 1. Many owners now have more than 1 vehicle.*
- 2. On the street parking is not allowed after 2:00 AM*
- 3. Due to the pandemic, many families are having to share their living quarters with other family members with cars.*
- 4. Amazon moved to the area and so did many more people; and now, they are now doubling up because of the pandemic, which means even more cars.*
- 5. In the past, there was cooperation between the owners of Clarkwood Greens Apt. and the Condos. Now, with Section 8, there are even more residents in the area with more cars. Condo owners in the past were allowed to park in extra spaces in Clarkwood Greens. It was an informal arrangement that worked then, but not now. Your immediate assistance in addressing this parking crisis will be greatly appreciated.*

Mayor Sellers stated that it was his first time hearing about the matter and he will speak with Building Commissioner Ben Brown to get a better handle of what is going on. He commented that parking on the street in the winter time can become a problem especially for the City.

Councilman Anderson stated that Ms. Richardson approached him about the lack of parking near the condos approximately a year ago. He stated there was a past agreement with the apartment owners for the condo owners to park there as well then AIY started to tow those cars. He stated there wasn't anything he could do about it because signs were posted. He stated the condo owners want to be able to park all night on the street from one end of the condo section to the other. Councilman Anderson stated that he told her to bring it to Council and the Safety Director but allowing street parking will open the door for resident in other parts of the City to start parking on the street as well.

Mayor Sellers stated he needs time to get a better handle on the situation and he will provide a better answer.

Submitted by new resident Lorraine Pennick-Nash

Hello, I am a new resident. Can we discuss how the city handles disaster notification to all of its residents? Thank you.

Mayor Sellers stated that the Community Development Manager Raymon Turner handles that. He stated that on the home page of the website there is a link to log on for the emergency alert notification. He stated the City has a program that is aligned with Cuyahoga County that handles the back end of it.

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Order of the Day

The members of City Council requested to Suspend the Rules by Unanimous Consent.

Motioned By Councilwoman Edwards, Passage Councilwoman Hagwood, Seconded by Councilwoman White

Roll Call: 7 Ayes; 0 Nays; 0 Abs – Motion Carried.

Agenda items were read into the record by Attorney Beasley.

NEW BUSINESS

1. Res. 2020 - 066 **MAYOR BRADLEY D. SELLERS**
CONFIRMING THE REAPPOINTMENT OF KENNETH WHITE TO THE CIVIL SERVICE COMMISSION FOR THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

2. Res. 2020 - 067 **COUNCIL PRESIDENT MATTHEW HOWARD AND MAYOR BRADLEY D. SELLERS**
AMENDING RESOLUTION NUMBER 2020-053 TO EXTEND THE USE OF ONLINE STREAMING FOR ALL MEETINGS OF CITY COUNCIL IN ACCORDANCE WITH HOUSE BILL 404, AS AMENDED FROM TIME TO TIME, AND DECLARING AN EMERGENCY.

3. Ord. 2020 - 164 **MAYOR BRADLEY D. SELLERS**
AMENDING ORDINANCE NUMBER 2020-038 TO REFERENCE ANY NEWLY ADOPTED STATE LEGISLATION AND TO CLARIFY THE EXPIRATION DATE OF THE CITY OF WARRENSVILLE HEIGHTS PUBLIC HEALTH EMERGENCY DUE TO THE 2020 COVID-19 CORONAVIRUS PANDEMIC, AND DECLARING AN EMERGENCY.

4. Ord. 2020 - 165 **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH CALVIN SINGLETON TO PROVIDE SERVICES AS A PLAN EXAMINER FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.

5. Ord. 2020 - 166 **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH GEORGE SMERIGAN OF TACTICAL PLANNING, LLC TO PROVIDE MUNICIPAL PLANNING SERVICES FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.

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- 6. Ord. 2020 - 167** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH G. GIFFORD DYER TO PROVIDE SERVICES AS A PLAN EXAMINER FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 7. Ord. 2020 - 168** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH GLORYA D. FLOWERS TO PROVIDE SERVICES AS A PLUMBING, ELECTRICAL, HVAC AND BUILDING INSPECTOR FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 8. Ord. 2020 - 169** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH MICHAEL H. WILDERMUTH TO PROVIDE SERVICES AS A PLAN EXAMINER FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 9. Ord. 2020 - 170** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH WILLIAM GRISWOLD TO PROVIDE SERVICES AS A CHIEF BUILDING OFFICIAL FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 10. Ord. 2020 - 171** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH WILLIAM GRISWOLD TO PROVIDE SERVICES AS AN ELECTRICAL, HVAC AND BUILDING INSPECTOR FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 11. Ord. 2020 - 172** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MAS FINANCIAL ADVISORY SERVICES, LLC TO SERVE AS THE MUNICIPAL FINANCE ADVISOR TO THE CITY OF WARRENSVILLE HEIGHTS FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.

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- 12. Ord. 2020 - 173 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH CHARLES HALL TO PROVIDE ARCHITECTURAL PLANNING SERVICES FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 13. Ord. 2020 - 174 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A MASTER SERVICES AGREEMENT WITH PARAMOUNT PREFERRED SOLUTIONS, INC. TO PROVIDE SERVICES AS A THIRD PARTY ADMINISTRATOR FOR OHIO WORKERS' COMPENSATION FROM JANUARY 1, 2021 TO DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 14. Res. 2020 - 068 MAYOR BRADLEY D. SELLERS**
CONFIRMING THE REAPPOINTMENT OF SHELLI LEWIS TO THE BOARD OF ZONING AND APPEALS FOR THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.
- 15. Res. 2020 - 069 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO APPROVE THE COMMUNITY REINVESTMENT AREA RESIDENTIAL TAX ABATEMENT APPLICATION OF GENEVA WARD FOR 4461 SAINT GERMAIN BOULEVARD, LOCATED IN THE CHATEAUX OF EMERY WOODS, PERMANENT PARCEL NUMBER 763-08-027, PURSUANT TO CHAPTER 3735 OF THE OHIO REVISED CODE.
- 16. Res. 2020 - 070 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE CITY OF WARRENSVILLE HEIGHTS TO RECEIVE REAL PROPERTY TAX ADVANCES IN 2021 FROM THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY FOR TAX YEAR 2020.
- 17. Res. 2020 - 071 COUNCIL PRESIDENT MATTHEW HOWARD (YOUTH COMMITTEE CHAIR)**
TO DONATE \$1,000.00 TO THE YMCA OF GREATER CLEVELAND IN ORDER TO ASSIST THE WARRENSVILLE HEIGHTS BRANCH OF THE YMCA WITH ITS PROGRAMS FOR YOUTH IN THE CITY OF WARRENSVILLE HEIGHTS FROM JANUARY 1, 2021 TO DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 18. Ord. 2020 - 175 COUNCILMAN WALTER STEWART (SAFETY COMMITTEE CHAIR)**
AMENDING CHAPTER 550 CRIMINAL ACTIVITY NUISANCE OF THE WARRENSVILLE HEIGHTS CODIFIED ORDINANCES TO REMOVE DOMESTIC VIOLENCE OFFENSES FROM THE CRIMINAL ACTIVITY NUISANCE LAW AND REQUIRE NOTICE BE SENT TO OCCUPANTS AS WELL AS PROPERTY OWNERS.

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- 19. Ord. 2020 - 176 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO AMEND AN AGREEMENT WITH THE CLEVELAND CLINIC FOUNDATION IN ORDER TO CONTINUE TO PERMIT THE CLEVELAND CLINIC POLICE DEPARTMENT TO EXERCISE POLICE POWERS WITHIN SOUTH POINTE HOSPITAL AND CERTAIN AREAS OUTSIDE OF SOUTH POINTE HOSPITAL BUT WITHIN THE CITY OF WARRENSVILLE HEIGHTS THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.
- 20. Ord. 2020 - 177 MAYOR BRADLEY D. SELLERS**
CONFIRMING THE REAPPOINTMENT OF TERESA METCALF BEASLEY OF MCDONALD HOPKINS LLP AS LAW DIRECTOR OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 21. Ord. 2020 - 178 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO AMEND THE AGREEMENT WITH GEORGE SMERIGAN OF TACTICAL PLANNING, LLC TO PREPARE A COMPREHENSIVE UPDATE TO PART ELEVEN PLANNING AND ZONING CODE AND PART THIRTEEN BUILDING CODE OF THE CITY'S CODIFIED ORDINANCES IN ORDER TO EXTEND THE AGREEMENT TO APRIL 30, 2021, AND DECLARING AN EMERGENCY.
- 22. Ord. 2020 - 179 MAYOR BRADLEY D. SELLERS**
TEMPORARILY APPROPRIATING FUNDS NECESSARY TO MEET THE FIRST QUARTER EXPENDITURES FOR THE OPERATIONS AND FUNCTIONS OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE FISCAL YEAR 2021, AND DECLARING AN EMERGENCY.
- 23. Ord. 2020 - 180 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING FOR 2021 WITH THE CUYAHOGA COUNTY SOIL AND WATER CONSERVATION DISTRICT AND THE NORTHEAST OHIO REGIONAL SEWER DISTRICT TO IMPLEMENT A CONSERVATION EDUCATION, STEWARDSHIP AND PUBLIC INVOLVEMENT PROGRAM, AND DECLARING AN EMERGENCY.
- 24. Ord. 2020 - 181 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH JAMES G. ZUPKA, C.P.A., INC. TO PREPARE THE ANNUAL FINANCIAL STATEMENTS FOLLOWING THE GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) FOR THE YEARS 2020 THROUGH 2024 FOR THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

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- 25. Ord. 2020 - 182 MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE MAYOR TO ENTER INTO A SNOW REMOVAL AGREEMENT WITH ABRAXUS SNOW REMOVAL, INC. TO PROVIDE SNOW REMOVAL SERVICES FOR THE WINTER SEASON OF 2020-2021, AND DECLARING AN EMERGENCY.

ADD ONS

- 26. Ord. 2020 - 183 MAYOR BRADLEY D. SELLERS**
 TO AMEND THE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

- 27. Ord. 2020 - 184 MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CUYAHOGA COUNTY GENERAL HEALTH DISTRICT (BOARD OF HEALTH) TO PROVIDE PUBLIC HEALTH SERVICES FOR THE PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.

OLD BUSINESS

- 28. Ord. 2020 - 121 COUNCIL PRESIDENT MATTHEW HOWARD**
 09/15/20: 1st READ; TABLED
 12/15/20: 2ND READ with revisions
 TO APPROVE CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

Announcements from Directors:

Police Department - Chief Wes Haynes wished everyone a Merry Christmas and a Happy New Year.

Community Development – Manager Raymon Turner wished everyone a happy holiday season.

Finance Department – Karen Howse wished everyone Happy Holidays and thanked Council for the passage of all the legislation she presented.

Human Resources – Nicole Johnson wished everyone a good evening and asked that they continue to be safe and wear their masks.

Chief of Staff – Kelli Wilson had nothing to report.

Building Department – Commissioner Ben Brown thanked Council for passing all the agreements and wished everyone Happy Holidays and to be safe.

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Law Department – Assistant Law Director Keisha Hughes wished everyone Happy Holidays and to have a wonderful new year.

Announcements from Council:

Councilwoman White wished everyone a Merry Christmas and Happy New Year. She congratulated Attorney Beasley on her new appointment as Law Director.

Councilman Stewart thanked everyone for coming out. He congratulated Attorney Beasley on her new appointment. He stated that he prays everyone has a safe and happy holiday. He advised everyone to continue to wear their masks and practice social distancing.

Councilman Anderson asked that everyone continue to wear their masks and be safe. He commented that there appears to be hope on the horizon for this virus so continue to be safe and he wants to see everyone back here in 2021.

Councilwoman Mitchell commended the Warrensville Heights School District and Superintendent Jolly for receiving an award from the Urban League of Greater Cleveland for partnership and success. She stated that Superintendent Jolly gave a “riveting” speech covering elders, our present and looking toward our future and it should make all of us proud. She thanked Building Commissioner Ben Brown for helping her explain something to a resident that had a difficult issue. She commented a father-figure of hers is on a ventilator due to COVID so we have to be vigilant and careful. Councilwoman Mitchell commended the YMCA and Michael Carter for their hard work. She remarked that the Y Cares program is awesome and the babysitting certificate is long overdue. She thanked Mr. Carter for having programs for youth.

Councilwoman Hagwood notified Council that former Councilman Donald Bolden passed away and asked that everyone keep his family in their prayers. She wished everyone a blessed new year and good evening.

Law Department

Director Teresa Metcalf Beasley thanked everyone for passing her engagement letter and allowing her to serve one more year. She wished everyone Happy Holidays.

Council President’s Comments

Council President Howard wished everyone a good evening and thanked them for coming out to the last meeting of the year. He commented that there were “some beautiful things that happened during the course of the year but also some ugly things.” He stated that the year has given him a lot to think about and forced him to better his relationships with friends, family and colleagues. He stated his prayers go out to those that have been affected by the pandemic. He stated he is saddened that he was unable to have his holiday party this year. Council President Howard commented he would like to have a memorial for residents in the City that are no longer with them. He remarked that we have all been very disconnected and we need to find a way to come back together with “fresh ideas for unity in

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the community.” He shared there will be a winter edition of the newsletter but it will be shorter than usual. He thanked the short-staffed Service Department for doing what they could during the first snow storm and advised people to just stay home if they can when the weather is bad.

Mayor’s Comments

Mayor Sellers thanked everyone for joining the meeting to get updates. He commented that he cannot wait to see the children energized at the new school on Clarkwood Parkway soon. Mayor Sellers stated residents will be even more proud to see the new middle school and high school being constructed in March 2021. He gave a special thanks to the community for bearing with the City during the recent snow storm. He remarked that it is hard to clear the City when you only have only eight available bodies to do it. He commented that the servicemen are often taken for granted as they “do the work people don’t want to do but want to have done” so he thanked Service Director Ted Sims and his crew. Mayor Sellers commented that more servicemen are coming back from being sick and it is well documented how they were sick and he is looking forward to being fully staffed again. He stated he is also looking forward to working with everyone in 2021 as there are a lot of things on the horizon. He shared there has been talks with the Cleveland Clinic about disseminating information about the coronavirus vaccine that should be available to us in Spring 2021. Lastly, he wished everyone a Merry Christmas and a Happy New Year.

Adjournment

Motion to Adjourn by Councilman Anderson

Adjournment at 7:51p.m.

01-05-2021

APPROVED


Amber Joyner, Clerk of Council

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