

Bradley D. Sellers, Mayor

Benjamin W. Brown, Building Commissioner

FOOD TRUCK PERMIT APPLICATION

Application Date:	Total Fee:	Permit #:				
One (1) Food Truck Permit Application, along with the required documents listed on page 2 of this application, must be completed for						
each food truck. A Renewal Application must be completed for each food truck each calendar year.						
□ NEW APPLICATION □ RENEWAL APPLICATION						
OWNER:						
Name:	Phone Number:					
Address:						
Email:	Website address:					
LOCATION OF FOOD TRUCK:						
Address:	Parcel #:					
Property Owner Name:	Phone Number:					
Property Owner Address (if different from location):						
Email:						
DESCRIPTION OF FOOD TRUCK:						
Size (height, width, depth, etc.):						
Color(s):						
Items to be sold:						
Check the applicable box: □For public use on	commercial property	on residential property				
DATES/TIMES OF OPERATION:						
START DATE (MM/DD/VVVV)	END DATE (MM/DD/YYYY) (MM/DD/YYYY)					
` ,						
START TIME:AM/PM	END TIME	AM/PM				
Additional information regarding hours of operation:						
APPLICANT: (if different from owner)						
Applicant's Name: Name of Company:						
Applicant's Address:						
Phone: Email:						
gent's Name: Name of Company:						
Agent's Address:						
Phone: Email:						
Applicant Signature	Date					

THE .	APPLICATION PACKET MUST INCLUDE	:				
	Completed permit application form					
	Written letter of consent from owner of the property where the Food Truck will be located					
	Ohio Secretary of State Certificate of good standing for the Food Truck					
	Cuyahoga County Board of Health license for the Food Truck					
	State of Ohio Driver's license for the Food Truck vendor and driver(s)					
	State of Ohio vehicle registration for the Food Truck					
	Valid Certificate of Liability Insurance evidencing at least One Million Dollars (\$1,000,000) for personal injury and property damage insurance, naming the City as an additional insured, indicating food sales and include the location and dates of operation in the City					
<u>all c</u>	AL NON-REFUNDABLE APPLICATION NEW APPLICATION: \$150 RENEWAL APPLICATION: \$75	<u>lS.</u>	standards	s in City Cod. Ord. 1360.04 along with		
All	fees must be in the form of a company check, certified cl We do not accept cash or personal		oney order.			
	Received for Review by Building Department Building Department	R OFFICE USE OF	NLY	All sections of application completed All required documents are included		
APPROVED for Consent by City Administration			All required fees have been collected			
	Fire Department	Date				
	Building Commissioner	Date				

 $\underline{CHECK\ LIST}\ \textbf{-}\ The\ following\ information}\ \underline{\textbf{must}}\ be\ included\ in\ order\ for\ the\ application\ to\ be\ considered\ complete.$