

**INVITATION FOR BIDS  
LEGAL NOTICE**

Sealed bid proposals will be received at the office of the Finance Director of the City of Warrensville Heights, 4743 Richmond Road, Warrensville Heights, Ohio 44128 until **11:30 am on Friday, the 30th day of June 2023** for:

**WARRENSVILLE HEIGHT SENIOR AND CIVIC CENTER ROOF REPLACEMENT**

and will be publicly opened and read immediately thereafter. Each bid must contain the full name or names of the party or parties making the same, with an affidavit as to interested parties, and in the case of a corporation not chartered in Ohio, with a proper certificate that such corporation is authorized to do business in Ohio, and be accompanied by a certified or cashier's check on a solvent bank made payable to the order of the City of Warrensville Heights, the amount shall be equal to ten percent (10%) of the amount bid, drawn in favor of the Finance Director of the City of Warrensville Heights, Ohio. Each bidder is required to furnish with its proposal, a Bid Guaranty or Bid Bond in accordance with Section 153.54 of the Ohio Revised Code.

A non-mandatory Pre-Bid meeting has been scheduled on site **Tuesday June 20, 2023 at 10:00 AM.**

Each bidder must ensure that all employees and applicants for employment are not discriminated against because of their race, creed, color, sex, or national origin. The City of Warrensville Heights is an Equal Opportunity Employer and encourages Minority Business Enterprises, Women Business Enterprises and Small Business Enterprises to submit bids or Proposals for this project.

The price of material and labor bid for shall be separately stated.

Copies of the Specifications, Instructions to Bidders, Forms of Proposals and other contract documents are on file at the office of the Finance Director of the City of Warrensville Heights. These documents may only be obtained through the office of GPD Group by emailing Nick Fini [nfini@gpdgroup.com](mailto:nfini@gpdgroup.com) and requesting a digital copy. Digital documents will be provided free of charge. Questions or inquiries should be directed to Nick Fini at (216) 214-7634.

The bid check or bid bond, as the case may be, will be held as a guarantee that, if the bid proposal is accepted, a contract will be entered into between the bidder and the City of Warrensville Heights, and the performance of such contract secured by said check or bond, and in default thereof said check or bond, and the amount represented thereby, shall be forfeited to the City of Warrensville Heights as liquidated damages.

The City of Warrensville Heights reserves the right to reject any and all bids, to waive any informalities in the bids received, and to accept any bid which it deems most favorable to the City.

By order of the Council of the City of Warrensville Heights, Ohio.

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Karen Howse, Finance Director  
City of Warrensville Heights, Ohio

Adv: June 15, 2023  
June 22, 2023