



## CITY OF WARRENSVILLE HEIGHTS Office of the Council

**REGULAR MEETING MINUTES NOVEMBER 18, 2019**

**Call to Order:** Mayor Bradley D. Sellers at 7:00p.m.

**Attendance:** Councilwoman Hagwood, Councilwoman Edwards, Councilman Stewart, Councilman Howard, Councilman Anderson, Council President Mitchell  
**Roll Call: 6 Present**

**Motion to Excuse Councilwoman White by Council President Mitchell,  
Seconded by Councilwoman Edwards  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**Prayer:** Councilman Walter Stewart

**Minutes:** November 18, 2019 Regular Meeting  
**Motion to Approve by Council President Mitchell, Seconded by  
Councilman Anderson  
Roll Call: 5 Ayes; 0 Nays; 1 Abs – Motion Carried**

**Departmental Reports:** Mayor Sellers stated that Council should have a copy of the Departmental Reports in their possession. He stated that if they have any questions to please reach out to the individual Director. He stated that if they have additional questions, they can contact the Office of the Mayor as well for further discussion.

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### **Residents' Requests and Comments:**

**Francine Wahome** thanked Mayor Sellers for the safety measures that were provided to the women voting at the new location on Election Day. She informed Ms. Hagwood that the traffic light is still out on Lanbury Avenue. She provided flyers for the Teen Health Summit on December 7, 2019 at the Tri-C Metro Campus.

**Janice Rox** thanked Councilwoman Hagwood and the rest of Council for the Veteran's Day Luncheon and commented that it was a wonderful event. She thanked the volunteers as well for their help with the event.

**Ray Freeman** thanked the residents that voted for him, School Board President Traci Mitchell and Earl Darren Roberts; they were victorious on Election Day. He announced that this Saturday

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there will be a Historically Black Colleges/Universities (HBCU) fair from 8a.m.-4p.m. at the high school. He reported that last year there were over 4,000 juniors and seniors that attended the fair. He announced Phase I of the Pre K-5 elementary school is about 38% completed and everything is on schedule. He reported that a minority architect Curtis Moody of Moody-Nolan was selected from Columbus, OH for Phase II. He reported they are in the process of looking for a Construction Manager At Risk.

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**Order of the Day:**

- 1. Ord. 2019-143      MAYOR BRADLEY D. SELLERS**  
APPOINTING TODD SIMPSON TO THE POSITION OF SERGEANT IN THE POLICE DEPARTMENT OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.  
**Motioned by Council President Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman Edwards**  
**Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**
- 2. Ord. 2019-144      MAYOR BRADLEY D. SELLERS**  
APPOINTING RANDY SOBCZYK TO THE POSITION OF LIEUTENANT IN THE POLICE DEPARTMENT OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.  
**Motioned by Council President Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilman Howard**  
**Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**Mayor Sellers** recognized former officers with the City, Lieutenant Greg Curtin and Lieutenant Fred Kerling in attendance.

*<<Applause>>*

**Police Chief Wes Haynes** reported that both officers started their careers with the City of Warrensville Heights on May 5, 1997 and at that time there were 8 employees brought on to the Department with 6 still here. He acknowledged the Officers in the Department that were present to support the Officers being promoted. Chief Haynes recognized retired Lieutenant Greg Curtin, an Officer for 33 years with the City of Warrensville Heights.

*<<Applause>>*

**Officer Todd Simpson** introduced his wife Stephanie, son Tate and best friends Melissa and Jim in attendance.

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**Swearing in of Sergeant Todd Simpson**

<<Applause>>

**Sergeant Simpson** stated he appreciates the opportunity to continue to serve. He thanked his friends, family and co-workers.

<<Applause>>

**Officer Randy Sobczyk** introduced his wife, grandmother, mother and two daughters in attendance.

**Swearing in of Lieutenant Randy Sobczyk**

<<Applause>>

**Lieutenant Sobczyk** thanked the City for the opportunity. He thanked his family and co-workers for attending and stated he looks forward to being a Lieutenant. He stated he hopes to meet everyone's' expectations.

<<Applause>>

**3. Ord. 2019-145 COUNCILMAN MATTHEW HOWARD (AS PLANNING COMMISSION CHAIR) ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF MARTINS NWANGWU OF AFRICAN TASTE AND LOUNGE, LLC, REPRESENTING GARY LAPINSKIY OF EMERY GREEN ENTERPRISE, LLC, FOR THE OPERATION OF A RESTAURANT LOCATED AT 23081 EMERY ROAD, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 763-01-026.**

**Motioned by Council President Mitchell, Passage by Councilwoman Edwards, Seconded by Councilman Howard**

**Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**4. Ord. 2019-146 COUNCILMAN MATTHEW HOWARD (AS PLANNING COMMISSION CHAIR) ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF EARL DIMALANTA OF FASTSIGNS OF BEDFORD HEIGHTS, REPRESENTING ABDS, LLC, FOR THE INSTALLATION OF A MONUMENT SIGN FOR SHAKER AUTO LEASE LOCATED AT 26671 RENAISSANCE PARKWAY, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 763-06-002.**

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**Motioned by Councilman Howard, Passage by Councilwoman Hagwood,  
Seconded by Councilwoman Edwards  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**5. Ord. 2019-147 COUNCILMAN MATTHEW HOWARD (AS PLANNING COMMISSION CHAIR)  
ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO  
APPROVE THE APPLICATION OF ALDO DURE OF BE NEXT AWNINGS &  
GRAPHICS, INC., REPRESENTING OVERLOOK COURT LIMITED  
PARTNERSHIP, FOR THE INSTALLATION OF A WALL SIGN FOR LEARNING  
CENTER FOR LITTLE SCHOLARS, LLC LOCATED AT 4640 RICHMOND ROAD,  
SUITE 100, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 763-27-013.  
Motioned by Councilman Anderson, Passage by Councilwoman  
Edwards, Seconded by Councilman Howard  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**6. Ord. 2019-148 COUNCILMAN MATTHEW HOWARD (AS PLANNING COMMISSION CHAIR)  
ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO  
APPROVE THE APPLICATION OF JERRY HELSEL OF CICOGNA ELECTRIC &  
SIGN COMPANY, REPRESENTING HIGHLAND BUSINESS PARK PROPERTY,  
LLC, FOR THE INSTALLATION OF SIGNAGE FOR UNIVERSITY HOSPITALS  
SPECIALTY CARE CENTER LOCATED AT 24865 EMERY ROAD,  
WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 763-04-023.  
Motioned by Councilman Howard, Passage by Councilwoman Edwards,  
Seconded by Councilman Stewart  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**7. Ord. 2019-149 COUNCILMAN MATTHEW HOWARD (AS PLANNING COMMISSION CHAIR)  
ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO  
APPROVE THE APPLICATION OF TONIA WATKINS OF WATKINS LIGHTING  
& SIGN MAINTENANCE, INC., REPRESENTING BOVARO REALTY, INC., FOR  
THE INSTALLATION OF SIGNAGE FOR CIRCLE K LOCATED AT 25605 MILES  
ROAD, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 763-30-017.  
Motioned by Councilman Howard, Passage by Councilwoman Edwards,  
Seconded by Councilman Hagwood  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**8. Ord. 2019-150 MAYOR BRADLEY D. SELLERS  
ADOPTING THE TRAVEL, LODGING AND TRANSPORTATION POLICY OF THE  
CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.**

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**Motioned by Councilman Stewart, Passage by Councilwoman Edwards,  
Seconded by Council President Mitchell  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**9. Ord. 2019-151      MAYOR BRADLEY D. SELLERS**  
AN ORDINANCE TEMPORARILY APPROPRIATING FUNDS NECESSARY TO MEET THE FIRST QUARTER EXPENDITURES FOR THE OPERATIONS AND FUNCTIONS OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE FISCAL YEAR 2020, AND DECLARING AN EMERGENCY.  
**Motioned by Council President Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilman Howard  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**10. Ord. 2019-152      MAYOR BRADLEY D. SELLERS**  
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH UNIVERSITY HOSPITALS OF CLEVELAND TO PROVIDE TARGETED ENFORCEMENT ACTIVITY (CUYAHOGA COUNTY OVI TASK FORCE GRANT) FOR THE PERIOD BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, AND DECLARING AN EMERGENCY.  
**Motioned by Council President Mitchell, Passage by Councilwoman Edwards, Seconded by Councilman Howard  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**11. Ord. 2019-153      MAYOR BRADLEY D. SELLERS**  
AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF NOTES IN A MAXIMUM PRINCIPAL AMOUNT OF \$639,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, TO REFUND NOTES PREVIOUSLY ISSUED BY THE CITY TO PAY THE COSTS OF ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF REAL AND PERSONAL PROPERTY WITHIN THE EMERY WOODS DEVELOPMENT OF THE CITY OF WARRENSVILLE HEIGHTS, INCLUDING ALL NECESSARY APPURTENANCES THERETO; AND DECLARING AN EMERGENCY.  
**Motioned by Councilman Stewart, Passage by Councilwoman Hagwood, Seconded by Councilwoman Edwards  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**12. Ord. 2019-154      MAYOR BRADLEY D. SELLERS**  
AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A TENTH SUPPLEMENTAL LEASE-PURCHASE AGREEMENT, APPROVING A TENTH SUPPLEMENTAL TRUST AGREEMENT AND AUTHORIZING THE EXECUTION, DELIVERY AND APPROVAL OF RELATED DOCUMENTS IN

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ORDER TO PROVIDE FOR THE PAYMENT OF ALL OR A PORTION OF THE BASE RENT PAYABLE UNDER THE LEASE-PURCHASE AGREEMENT, AS AMENDED BY THE FIRST, SECOND, THIRD, FOURTH, FIFTH, SIXTH, SEVENTH, EIGHTH AND NINTH SUPPLEMENTAL LEASE-PURCHASE AGREEMENT, APPROVING A RENEWAL TERM FOR SUCH LEASE-PURCHASE AGREEMENT, AND PROVIDING FOR AND APPROVING THE ISSUANCE AND SALE OF 2019-1 CERTIFICATES OF PARTICIPATION, THE PROCEEDS OF WHICH WILL BE USED TO RETIRE THE PRINCIPAL AMOUNT OF THE OUTSTANDING 2018-1 CERTIFICATES OF PARTICIPATION AT MATURITY AND APPROVING OTHER RELATED MATTERS, AND DECLARING AN EMERGENCY.

**Motioned by Councilman Anderson, Passage by Councilwoman Hagwood, Seconded by Councilman Howard  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**13. Res. 2019-050**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE CITY OF WARRENSVILLE HEIGHTS TO RECEIVE REAL PROPERTY TAX ADVANCES IN 2020 FROM THE CUYAHOGA COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY FOR TAX YEAR 2019.

**Motioned by Councilman Howard, Passage by Councilwoman Hagwood, Seconded by Councilman Anderson  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**14. Res. 2019-051**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE ADMINISTRATION TO ENGAGE IN A REQUEST FOR QUALIFICATIONS FOR A MANAGED SERVICE PROVIDER FOR THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman Edwards, Passage by Councilwoman Hagwood, Seconded by Councilman Howard  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**Add on:**

**15. Ord. 2019-155**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO APPROVE THE WARRENSVILLE HEIGHTS OCCUPANCY PROGRAM APPLICATION OF DIGITAL FORENSICS CORPORATION, LLC AND AUTHORIZING THE MAYOR TO EXECUTE AND ENTER INTO THE WARRENSVILLE HEIGHTS OCCUPANCY PROGRAM GRANT AGREEMENT ON BEHALF OF THE CITY IN CONNECTION WITH THE COMMERCIAL PROPERTY LOCATED AT 4400 EMERY INDUSTRIAL

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**PARKWAY RENAISSANCE PARKWAY, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN-736-05-003, AND DECLARING AN EMERGENCY.**

**Motioned by Council President Mitchell, Passage by Councilwoman Edwards, Seconded by Councilwoman Edwards**

**Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

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**Announcements from the Directors:**

**Fire Department – Chief Herb Waugh** wished everyone a good evening and commented that it was good to see everyone. He had nothing to report.

**Economic Development – Director Jerome DuVal** wished everyone a good evening. He stated the wellness and fitness park at Eastwood is almost completed. He reported the concrete is down, the fitness equipment is up and the labyrinth is completed. He stated they just have to complete the grading and put up the light posts. He added that they plan to finish the landscaping in the Spring.

**Personnel Department – Director Nicole Johnson** announced there is one position open as a Dispatcher in the Police Department. She reported that she has printouts of the job description and it is also on the City's website. She reported that the position closes on December 2<sup>nd</sup>.

**Chief of Staff - Kelli Wilson** announced that the Lighting Ceremony is scheduled for this Thursday and she hopes to see residents there at 5:30p.m. She stated there will be cocoa, cookies, cakes and carolling.

**Police Department – Police Chief Haynes** thanked Council for voting to appoint Sergeant Simpson and Lieutenant Sobczyk. He thanked Council for passing Item No. 10. He explained the grant allows the Department to do extra patrol for drunk drivers. He stated it also establishes the Police Department to do checkpoints at two locations in the City.

**Building Department – Commissioner Ben Brown** had nothing to report.

**Service Department – Director Ted Sims** stated that the Department is still collecting leaves despite having our first snowfall. He reported that the Department will continue to collect for the next couple of weeks so continue to sit them out on the curb.

**Civic & Senior Center – Director Jennifer Lastery** wished everyone a good evening. She reminded everyone there is a Lunch & Learn scheduled for tomorrow *Healthy Holiday Eating* from 11:30a.m.-1:00p.m. She reported for the *Age Well, Be Well Wednesday*, Ahuja will be discussing how to deal with grief from 4:00p.m.-6:00p.m. and light refreshments will be served. She announced on December 3<sup>rd</sup> at 3:00p.m. there will also be a practice session for the *Mind*

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*Challenge for the New Majority* trivia contest for anyone over 50 years old. She reported that there are still items available this week from the Holiday Bazaar to look at from 9:00a.m.- 5:00p.m.

**Finance Director – Karen Howse** thanked Council for passing the finance-related items on the agenda. She thanked Law Director Teresa Beasley for assisting her with the updated Travel Policy.

**Announcements from Council:**

**Councilman Howard** thanked everyone for attending the meeting. He announced the Ward 5 Christmas Party will be Friday, December 6<sup>th</sup> at the Civic & Senior Center. He stated he is accepting RSVPs for the event that is in conjunction with the Clarkwood Estates Residents Association. Councilman Howard thanked Police Chief Haynes and Building Commissioner Ben Brown for assistance with issues they have had with a new owner occupied property.

**Councilman Anderson** wished everyone a good evening and thanked all for attending the meeting. He congratulated Todd Simpson and Randy Sobczyk on their promotions.

**Councilwoman Edwards** thanked everyone for attending the meeting and wished everyone a Happy Thanksgiving.

**Councilman Stewart** wished everyone a good evening and thanked everyone for attending the meeting. He congratulated those that were elected and reelected for whatever they ran for. He thanked Service Director Sims for assisting him with unsanitary conditions a resident was experiencing.

**Councilwoman Hagwood** had nothing to report.

**Law Department**

**Law Director Teresa Beasley** had nothing to report.

**Council President's Comments**

**Council President Mitchell** wished everyone a good evening and thanked all for attending the meeting. She acknowledged Francine Wahome, Janice Rox and Ray Freeman for taking the time to share their comments. She asked everyone to keep an eye on their neighbors and make sure everything is okay. She reported receiving a text from a resident reporting that his or her HVAC system went out. She stated that Commissioner Brown gave her resources to provide the resident with. She highlighted calling 211 as a resource when anything happens as a collective resource bank. She asked that residents mark their calendars for the December 10<sup>th</sup> Public Meeting regarding Roadside Memorials in Council Chambers at 6:00p.m.

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**Mayor's Comments**

Mayor Sellers thanked everyone for attending the meeting. He recognized those in attendance from Commissions and Boards: Ms. Rudolph and Ms. Tullos from Civil Service Commission; Janice Rox and Renee Strong from Planning Commission; and Ray Freeman from the School Board. He thanked everyone that was at the polls spreading the message about the importance of voting. He acknowledged Judge Emanuella Groves and representatives for Judge Gayle Williams-Byers in attendance. Mayor Sellers congratulated Todd Simpson and Randy Sobczyk on their promotions.

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**Adjournment at 7:46p.m.**

*12-3-2019*  
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APPROVED

  
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Amber Joyner, Clerk of Council

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