



CITY OF WARRENSVILLE HEIGHTS Office of the Council

REGULAR MEETING MINUTES DECEMBER 17, 2019

Call to Order: Mayor Bradley D. Sellers at 7:00p.m.

Attendance: Councilwoman Hagwood, Councilwoman Edwards, Councilwoman White, Councilman Howard, Councilman Anderson, Council President Mitchell
Roll Call: 6 Present

**Motion to Excuse Councilman Stewart by Councilman Anderson,
Seconded by Council President Mitchell
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

Prayer: Councilman Matthew Howard

Minutes: December 3, 2019 Regular Meeting
**Motion to Approve by Councilwoman White, Seconded by
Councilwoman Edwards
Roll Call: 5 Ayes; 0 Nays; 1 Abs – Motion Carried**

Departmental Reports: Mayor Sellers stated that Council should have a copy of the Departmental Reports in their possession. He stated that if they have any questions to please reach out to the individual Director. He stated that if they have additional questions, they can contact the Office of the Mayor as well for further discussion.

Residents' Requests and Comments:

Ray Freeman, Vice President of the School Board provided an update on Phase I of the Pre K-5 School at the Randallwood site. He reported that everything is framed out and the entire structure is being winterized. He stated the building will be completed November 2020 and Superintendent Jolly projects moving into the building in January 2021. He thanked all of Council and City leaders for their support this year. He wished everyone a Merry Christmas and Happy New Year.

Council President Mitchell stated that when we think of "Clerks" they are our lifelines helping us with information and to do the job that we do. She stated finding a person that can do that is a treasure. She stated a year ago we found Amber Joyner and this year, we have Shirley Stubbs.

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She stated this evening Ms. Stubbs will take her Oath of Office as the Assistant Clerk of Council for the City of Warrensville Heights, Ohio.

Swearing In of Assistant Clerk of Council Shirley Stubbs

<<Applause>>

Order of the Day:

1. Ord. 2019-162

COUNCILMAN MATTHEW HOWARD (PLANNING COMMISSION CHAIR) ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF MELISSA WHITE OF CROWN CASTLE USA, INC., REPRESENTING THE SAME, FOR THE MODIFICATION OF TRANSMISSION EQUIPMENT ON A TELECOMMUNICATIONS TOWER LOCATED AT 20800 SALISBURY ROAD, WARRENSVILLE HEIGHTS, OHIO 44128, PPN 762-27-014.

**Motioned by Council President Mitchell, Passage by Councilman Howard, Seconded by Councilwoman White
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

2. Ord. 2019-163

COUNCILMAN MATTHEW HOWARD (PLANNING COMMISSION CHAIR) ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF MELISSA WHITE OF CROWN CASTLE USA, INC., REPRESENTING THE SAME, FOR THE MODIFICATION OF TRANSMISSION EQUIPMENT ON A TELECOMMUNICATIONS TOWER LOCATED AT 4376 CRANWOOD PARKWAY, WARRENSVILLE HEIGHTS, OHIO 44128, PPN 762-04-029.

**Motioned by Council President Mitchell, Passage by Councilman Howard, Seconded by Councilwoman White
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

3. Ord. 2019-164

COUNCILMAN MATTHEW HOWARD (PLANNING COMMISSION CHAIR) ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO AMEND SECTION 1123.99 PENALTY OF PART ELEVEN PLANNING AND ZONING CODE OF THE WARRENSVILLE HEIGHTS CODIFIED ORDINANCES.

**Motioned by Councilwoman White, Passage by Councilwoman Hagwood, Seconded by Council President Mitchell
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

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- 4. Ord. 2019-165** **COUNCILMAN WALTER STEWART (BUILDING COMMITTEE CHAIR)**
AMENDING SECTION 1379.99 PENALTY AND SECTION 1395.99 PENALTY
OF PART THIRTEEN BUILDING CODE OF THE WARRENSVILLE HEIGHTS
CODIFIED ORDINANCES.
**Motioned by Councilwoman White, Passage by Councilwoman
Hagwood, Seconded by Council President Mitchell
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**
- 5. Ord. 2019-166** **MAYOR BRADLEY D. SELLERS**
AMENDING SCHEDULE A OF ORDINANCE NUMBER 2019-151
TEMPORARILY APPROPRIATING FUNDS NECESSARY TO MEET THE FIRST
QUARTER EXPENDITURES FOR THE OPERATIONS AND FUNCTIONS OF THE
CITY OF WARRENSVILLE HEIGHTS FOR THE FISCAL YEAR 2020, AND
DECLARING AN EMERGENCY.
**Motioned by Councilwoman White, Passage by Councilman Anderson,
Seconded by Councilwoman Hagwood
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**
- 6. Ord. 2019-167** **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF
UNDERSTANDING FOR 2020 WITH THE CUYAHOGA COUNTY SOIL AND
WATER CONSERVATION DISTRICT AND THE NORTHEAST OHIO REGIONAL
SEWER DISTRICT TO IMPLEMENT A CONSERVATION EDUCATION,
STEWARDSHIP AND PUBLIC INVOLVEMENT PROGRAM, AND DECLARING
AN EMERGENCY.
**Motioned by Councilwoman Hagwood, Passage by Councilwoman
Edwards, Seconded by Councilwoman White
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**
- 7. Ord. 2019-168** **MAYOR BRADLEY D. SELLERS**
RESCINDING ORDINANCE NUMBER 2019-130 (APPOINTING ROETZEL &
ANDRESS LEGAL PROFESSIONAL ASSOCIATION AS BOND COUNSEL FOR
THE CITY OF WARRENSVILLE HEIGHTS).
**Motioned by Council President Mitchell, Passage by Councilwoman
Edwards, Seconded by Councilwoman White
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**
- 8. Ord. 2019-169** **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A MASTER SERVICES
AGREEMENT WITH PARAMOUNT PREFERRED SOLUTIONS, INC. TO
PROVIDE SERVICES AS A THIRD PARTY ADMINISTRATOR FOR OHIO

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WORKERS' COMPENSATION FROM JANUARY 1, 2020 TO DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,
Seconded by Councilman Anderson**

Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

9. Ord. 2019-170

MAYOR BRADLEY D. SELLERS

AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH GEORGE SMERIGAN OF TACTICAL PLANNING, LLC TO PROVIDE MUNICIPAL PLANNING SERVICES FOR THE PERIOD BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

Motioned by Council President Mitchell, Passage by Councilwoman White, Seconded by Councilman Howard

Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

10. Ord. 2019-171

MAYOR BRADLEY D. SELLERS

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KRONOS SAASHR, INC. TO UPGRADE THE EXISTING TIMEKEEPING AND ATTENDANCE SOFTWARE ON THE CITY-OWNED TIME CLOCKS AND TIMEKEEPING SYSTEM, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Councilwoman Edwards,
Seconded by Councilwoman Hagwood**

Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

11. Ord. 2019-172

MAYOR BRADLEY D. SELLERS

AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO AN AGREEMENT WITH THE CUYAHOGA COUNTY COMMON PLEAS COURT, JUVENILE DIVISION, COMMUNITY DIVERSION PROGRAM ~~FOR THE FISCAL YEAR 2020 BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.~~ UPON APPROVAL OF THE COUNTY AND ENDING DECEMBER 31, 2020.

****Law Director Beasley read legislation differently to reflect the actual language in the Ordinance.****

Motioned by Council President Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman White

Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

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Add ons

12. Ord. 2019-173 **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH
MOMENTUM TELECOM, INC. IN ORDER TO PROVIDE FOR THE
CONNECTIVITY AND INTEGRATION OF DATA BETWEEN THE POLICE AND
FIRE DEPARTMENTS OF THE CITY OF WARRENSVILLE HEIGHTS PURSUANT
TO ARTICLE VI, SECTION 5 OF THE CHARTER OF THE CITY OF
WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.
**Motioned by Councilwoman White, Passage by Councilwoman
Hagwood, Seconded by Councilman Howard**
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

13. Ord. 2019-174 **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH AT&T
IN ORDER TO PROVIDE FOR THE CONNECTIVITY AND INTEGRATION OF
DATA BETWEEN THE POLICE AND FIRE DEPARTMENTS OF THE CITY OF
WARRENSVILLE HEIGHTS PURSUANT TO ARTICLE VI, SECTION 5 OF THE
CHARTER OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN
EMERGENCY.
**Motioned by Councilwoman Hagwood, Passage by Councilwoman
Edwards, Seconded by Councilwoman White**
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

14. Res. 2019-054 **COUNCILWOMAN ANDREA MITCHELL (YOUTH COMMITTEE CHAIR)**
TO DONATE \$1,000.00 TO THE YMCA OF GREATER CLEVELAND IN ORDER
TO ASSIST THE WARRENSVILLE HEIGHTS BRANCH OF THE YMCA WITH ITS
PROGRAMS FOR YOUTH IN THE CITY OF WARRENSVILLE HEIGHTS FROM
JANUARY 1, 2020 TO DECEMBER 31, 2020, AND DECLARING AN
EMERGENCY.
**Motioned by Councilman Howard, Passage by Councilwoman Edwards,
Seconded by Councilman Anderson**
Roll Call: 5 Ayes; 1 Nay; 0 Abs – Motion Carried

15. Res. 2019-055 **COUNCILMAN MATTHEW HOWARD (SPECIAL LEGISLATION COMMITTEE CHAIR)**
TO APPROVE AMBER JOYNER, CLERK OF THIS COUNCIL, TO OBTAIN AND
MAINTAIN HER NOTARY PUBLIC CERTIFICATION WITH THE STATE OF
OHIO, AND DECLARING AN EMERGENCY.
**Motioned by Councilwoman White, Passage by Councilwoman
Hagwood, Seconded by Councilwoman Edwards**
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

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- 16. Res. 2019-056 COUNCILWOMAN ANDREA MITCHELL (YOUTH COMMITTEE CHAIR)**
APPROVING THE REQUEST OF THE YOUTH COMMITTEE TO DONATE \$500.00 TO THE 4th ANNUAL COLLEGE 102 EVENT, AND DECLARING AN EMERGENCY.
Motioned by Councilman Howard, Passage by Councilwoman Edwards, Seconded by Councilwoman White
Roll Call: 5 Ayes; 1 Nay; 0 Abs – Motion Carried
- 17. Ord. 2019-175 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO AMEND THE APPROPRIATION FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE YEAR ENDING DECEMBER 31, 2019, AND DECLARING AN EMERGENCY.
Motioned by Councilwoman White, Passage by Councilman Howard, Seconded by Council President Mitchell
Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried

Announcements from the Directors:

Fire Department – Chief Herb Waugh wished everyone a good evening. He thanked the Civil Service Commission on their hard work on getting the firemen list together. He reported they have 15 men approved for hire and 3 men that are ready to go out in 2020.

Economic Development – Director Jerome DuVal commented that the City had a “stellar” year and he is looking forward to another one. He wished everyone Happy Holidays and wished Mayor Sellers a Happy Birthday.

Chief of Staff - Kelli Wilson stated that she was looking forward to working with Ms. Stubbs and wished Mayor Sellers a Happy Birthday.

Police Department – Police Chief Haynes welcomed Ms. Stubbs and wished everyone a Merry Christmas and a Happy New Year. He wished Mayor Sellers a Happy Birthday.

Building Department – Commissioner Ben Brown wished everyone a good evening. He thanked Council for passing Items 3 and 4. He wished Mayor Sellers a Happy Birthday.

Service Department – Director Ted Sims wished everyone a Happy Holiday.

Civic & Senior Center – Director Jennifer Lastery wished everyone a good evening. She announced that on Friday, January 24th there will be a Lunch & Learn from 11a.m.-2p.m. at the

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Civic Center. She stated the topic is *How to Stay Sharp with Education on Brain Health* and will include a complimentary lunch. She added there will be a memory test included for those who qualify and there may be a monetary gain in participating. She stated she put out some flyers for the *Steady View*. She wished everyone Happy Holidays and advised seniors to be careful as they are walking so they do not slip and fall. She welcomed Ms. Stubbs and wished Mayor Sellers Happy Birthday.

Finance Department – Director Karen Howse wished everyone a Happy Holiday and a Happy New Year. She welcomed Ms. Stubbs and stated she looks forward to working with her.

Announcements from Council:

Councilwoman Edwards welcomed Ms. Stubbs and stated she looks forward to working with her. She wished everyone Happy Holidays and a Happy New Year. She wished Mayor Sellers a Happy Birthday.

Councilwoman Hagwood she welcomed Ms. Stubbs to the legislative team. She wished everyone a Merry Christmas and a Happy New Year to everyone. She wished Mayor Sellers a Happy Birthday.

Councilman Howard wished Mayor Sellers a Happy Birthday. He thanked everyone that attended the Ward 5 Christmas Party. He commented that the party is his way to give back to the community for their ongoing support. He stated that it took 12 people to put the event together and identified one participant that was present at the meeting, Phyllis Tullos and remarked that she does an excellent job. He congratulated Council and the Administration on “another good year.” He thanked Council for the adoption of Items 14, 15 and 16. He congratulated Shirley Stubbs on her appointment of Assistant Clerk of Council.

Councilman Anderson wished everyone a good evening. He congratulated Ms. Stubbs. He reported that his annual holiday party was on Saturday and there were roughly 90 people in attendance. He thanked Councilwoman Hagwood, Councilman Howard and Councilwoman White for attending as well as his helpers Francis Rosell, Marcella Black, Debbie Moore and Barbara Harvey.

Councilwoman White welcomed everyone to the meeting and thanked them for coming out. She wished everyone a Merry Christmas and a Happy New Year. She welcomed Shirley Stubbs to *The Friendly City*. She wished Mayor Sellers a Happy Birthday.

Law Department

Law Director Teresa Beasley wished Mayor Sellers a Happy Birthday and a Merry Christmas to everyone.

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Council President's Comments

Council President Mitchell wished everyone a good evening and thanked them for attending the meeting. She commented that it is cold outside but it is warm in here because there are three major celebrations today: the one year anniversary of our Clerk of Council Amber Joyner; our new Assistant Clerk of Council Shirley Stubbs is on board; and it is the "born day" of our Mayor. She asked that everyone enjoy their holiday season, be safe, be careful of black ice and watch your step, look out for your neighbors and enjoy living and working in *The Friendly City*.

Mayor's Comments

Mayor Sellers thanked everyone for attending the meeting. He acknowledged in attendance Ms. Tullos from Civil Service Commission, Ms. Strong from Planning Commission and Ray Freeman from the School Board. He welcomed Ms. Stubbs to the City and stated he looks forward to working with her on the Council side. He thanked Council for passing Items 12 and 13 in order to modernize the computerization inside the Fire Department and Police Department led by the Manager of the IT Department Eric Posa. He wished everyone a very Merry Christmas and Happy Holidays. He added that Congresswoman Marcia Fudge's calendar has been put out for people to take.

Adjournment at 7:32p.m.

01-07-2020

APPROVED



Amber Joyner, Clerk of Council

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