



Benjamin W. Brown
Building Commissioner

BUILDING PERMIT APPLICATION

Permit #	Fee:	Date:
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Project Address: _____

Parcel Number: _____ Estimated Cost of Work: _____ Sq. Ft. _____

New Alteration Addition Remodel Miscellaneous Footer

Description of Work: _____

Property Owner Name: _____

Property Owner Address: _____

City _____ State _____ Zip _____

Phone: _____

Contractor Name: _____

Contractor Representative: _____

Contractor Address: _____

City _____ State _____ Zip _____

Phone: _____ Fax: _____

(Registration, bond, and certificate of insurance required)

Application is hereby submitted for a permit to erect or alter a structure as described in this application and all accompanying paperwork/drawings which are part of this application. The undersigned agrees to build in accordance with all applicable codes, ordinances of the City, and laws of the State, and to request inspections as required, and to adhere to plans and specifications as submitted with any corrections, and understand that any violation of these conditions voids the permit. The undersigned swears and affirms that the information herein is true and accurate and acknowledges that the filing of an application containing false or incorrect information with the intent to avoid the licensing, permit, or tax requirements of the State or this City is falsification and voids this permit. Additional permits may be required.

It is hereby specifically agreed that the undersigned will notify the Building Department to inspect the following: footings, foundations, waterproofing, sewers, fire protection systems, plumbing, electrical, and drains before drywall; fixtures, furnaces, boilers, and any other things specified by the Building Department.

Contractor Signature _____ Date _____

**All fees must be in the form of a company check, certified check, bank card, or money order.
We do not accept cash or personal checks.**

FOUNDATION ONLY PERMIT

Footer Foundation Only Permit will require the permit fee and remaining balance of Engineering (Professional Service) Deposit. Construction and Landscaping Deposits will be due upon Rough Grade approval.

	Residential	Commercial
Foundation Permit	\$126.25	\$126.25
Engineering Deposit	\$750.00	\$1500.00

Once **approval** is received for Phase I Footer Foundation Permit a Phase II Building Permit may be applied for and all further deposits are due before issuance of a building permit.

Residential Subtotal _____ x 1.01 (1% state surcharge) = _____
Commercial Subtotal _____ x 1.03 (3% state surcharge) = _____

ADDITIONS

Res - Sq. ft. of gross floor area of all stories _____ x \$0.40 = _____ (Minimum \$150.00) + \$50.00 base fee =
Subtotal _____ x 1.01 (1% state surcharge) = _____

Com - Sq. ft. of gross floor area _____ x \$0.35 = _____ (Minimum \$750.00) + \$50.00 base fee =
Subtotal _____ x 1.03 (3% state surcharge) = _____

ALTERATIONS

(Interior and exterior and/or exterior site alterations – includes fixed equipment, damage repair, and fire damage repair)

Res - Valuation _____ / \$1000 = _____ x \$8.50 = _____ (Minimum \$50.00) + \$50.00 base fee =
Subtotal _____ x 1.01 (1% state surcharge) = _____

Com - Valuation _____ / \$1000 = _____ x \$15.00 = _____ (Minimum \$250.00) + \$50.00 base fee =
Subtotal _____ x 1.03 (3% state surcharge) = _____

NEW CONSTRUCTION

Res - Sq. ft. of gross floor area (all stories) _____ x \$0.35 = _____ (Minimum \$1500.00) + \$50.00 base fee =
Subtotal _____ x 1.01 (1% state surcharge) = _____

NEW COMMERCIAL BUILDING STRUCTURES

Com - Sq. ft. of gross floor area (all stories) _____ x \$0.35 = _____ (Minimum \$4000.00) + \$50.00 base fee =
=
Subtotal _____ x 1.03 (3% state surcharge) = _____

SECONDARY, ACCESSORY, AND APPURTENANT STRUCTURES OR BUILDINGS

Res - Sq. ft. of gross floor area _____ x \$0.25 = _____ (Minimum \$25.00) + \$50.00 base fee =
Subtotal _____ x 1.01 (1% state surcharge) = _____

Com - Sq. ft. of gross floor area _____ x \$0.35 = _____ (Minimum \$100.00) + \$50.00 base fee =
Subtotal _____ x 1.03 (3% state surcharge) = _____

Miscellaneous Building Permit Fees

ITEM	COMMERCIAL	RESIDENTIAL	PRICE
Base Fee	1 @ \$50.00 =	1 @ \$50.00 =	\$50.00
Antenna – communications tower	@ \$3000.00 =		
Antenna Satellite dish	@ \$100.00 =		
Antenna – Co-location on existing antenna	@ \$600.00 =		
Apron new or replacement	@ \$30.00 =	@ \$20.00 =	
Cranes or derricks	@ \$25.00 =		
Decks – exterior wooden (per sq. ft. of gross floor area) (Minimum \$100.00)	@ \$0.25 =	@ \$0.25 =	
Driveways new or replacement	@ \$50.00 =	@ \$35.00 =	
Driveway widening	@ \$40.00 =	@ 25.00 =	
Elevators – Passenger (per story) (Minimum \$50.00)	@ \$10.00 =	@ \$10.00 =	
Elevators – Freight (per story) (Minimum \$25.00)	@ \$10.00 =	@ \$10.00 =	
Fences up to 200 linear feet	@ \$50.00 =	@ \$30.00 =	
Fences over 200 linear feet	@ \$100.00 =	@ \$40.00 =	
Garage base new or replacement	@ \$50.00 =	@ \$20.00 =	
Moving a building on rollers on a public street or portion thereof	@ \$2500.00 =	@ \$2500.00 =	
Moving a building on carry-alls on a public street or portion thereof	@ \$2500.00 =	@ \$2500.00 =	
Moving a building without traveling a public street or portion thereof	@ \$1000.00 =	@ \$1000.00 =	
Parking lot construction or additions (per 150 spaces or fraction thereof)	@ \$200.00 =		
Parking lot striping	@ \$75.00 =		
Periodic sales of stock or inventory in a U-6 district	@ \$75.00 =		
Public sidewalk	@ No Charge =	@ No Cost =	
Retaining walls greater than 18” in height	@ \$100.00 =	@ \$30.00 =	
Roof	@ \$50.00 =	@ \$50.00 =	
Service Walk	@ \$25.00 =	@ \$10.00 =	
Siding vinyl or aluminum or re-siding with other materials	@ \$200.00 =	@ \$100.00 =	
Steps/stairway replacement (ext. porches)	@ \$100.00 =	@ \$50.00 =	
Storage Tanks 3,000 gallons or under	@ \$30.00 =	@ \$30.00 =	
Storage Tanks over 3,000 gallons and not more than 12,000 gallons	@ \$40.00 =	@ \$40.00 =	
Storage Tanks over 12,000 gallons and not more than 20,000 gallons	@ \$50.00 =	@ \$50.00 =	
Storage Tanks over 20,000 gallons and not more than 50,000 gallons	@ \$70.00 =	@ \$70.00 =	
Storage Tanks over 50,000 gallons and not more than 100,000 gallons	@ \$150.00 =	@ \$150.00 =	
Swimming pools	@ \$500.00 =	@ \$150.00 =	
Tent permits (canopies) up to 120sq. ft	@ \$100.00 =	@ \$20.00 =	
Tent Permits in excess of 120 sq. ft per tent	@ \$200.00 =	@ \$20.00 =	
Temporary construction equip. (trailers, dumpsters, etc.) (per day) (Minimum \$50.00)	@ \$1.25 =	@ \$1.00 =	
Additional Inspections (Permit work fees will include a rough-in and final inspection)	@ \$100.00 =	@ \$100.00 =	
State Surcharge	Subtotal x 3% =	Subtotal x 1% =	
	TOTAL		

Deposits for construction are required for the construction, enlargement, and/or alteration of any structure as described below:

	Residential	Commercial
Construction Deposit	\$1000.00	\$3000.00
Landscaping Deposit	\$3500.00	\$3500.00
Inspection Fee Deposit (New)	\$500.00	\$1280.00
Alteration Insp. Fee Deposit	\$200.00	\$500.00
Professional Services Deposit	\$750.00	\$2000.00

In the event that the moneys herein deposited by the applicant are not sufficient, then the applicant shall be required to deposit additional moneys in series of five hundred dollars (\$500.00) as requested by the City.

Remaining Balance of Professional Service Deposit is due upon application for Footer Foundation Permit
Construction & Landscaping Permits are due upon application for Building Permit.

TOTAL DEPOSITS \$ _____

TOTAL DEPOSITS \$ _____

TOTAL FEES DUE

TOTAL PERMIT FEES \$ _____

TOTAL DEPOSITS \$ _____

TOTAL FEES DUE \$ _____

FOR OFFICE USE ONLY

Date of Approval

Planning Commission _____

City Council _____

Board of Zoning _____

Plan Review _____

Foundation Only _____

Complete Approval _____

Footer & Foundation Approval _____

Administrative Staff _____